

- (1) Hirers are allowed 15 minutes prior to the time booked and 15 minutes afterwards to set up and clear up without additional charge.
- (2) It is a requirement of the hire that all music will end by 22:45 hours and the function will end by 23.00 hours.

B. (1) THE HIRER agrees with the CHC to observe the provisions and stipulations contained or referred to in the CHC's "Standard Conditions of Hire" for the time being in force as annexed hereto (an understanding of which the Hirer acknowledges) together with the Special Conditions set out in the Schedule (if any). It is hereby agreed that the Standard Conditions and any Special Conditions shall form part of the Hiring Agreement unless specifically excluded.

(2) The HIRER acknowledges that the instructions by the CHC referred to in Clause 9 of the standard Conditions of Hire will be given prior to the commencement of their first hire.

(3) The HIRER acknowledges that CHC works with Norfolk Constabulary sharing information on bookings to prevent crime and disorder.

(4) The HIRER agrees not to exceed the maximum permitted number of people per room including the organisers/ any performers: 70 people seated or 100 standing.

(5) The HIRER agrees with the CHC to be present (by its authorised representative, if appropriate) during the hiring and to comply fully with this Hiring Agreement.

(6) None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

(7) The CHC uses personal data for the purposes of managing the Premises, its bookings and finances, running and marketing events at the Premises, staff employment and its fundraising activities.

In accordance with Strumpshaw Parish Council's GDPR Privacy Policy data may be retained for up to 7 years for accounts purposes and for longer where required by the Premises insurers. The Hirer should contact the Strumpshaw Parish Council Data Controller at clerkstrumpshawpc@gmail.com if there are any questions about the personal data held or to exercise all relevant rights, queries or complaints about the use of personal data.

Signed by the person named in 2 above.....

Signed by the person named in 3 above.....